

BALL STATE UNIVERSITY
 TOPIC APPROVAL SHEET FOR THESIS, CREATIVE PROJECT
 (THES 698/CRPRJ 698 – 6 HRS)* MASTER’S DEGREE CANDIDATES

This form is to be accompanied by a 1-page typewritten description of the proposed research paper or creative project (6 hrs) including the problem, the value and significance of the problem, and the method.

To the student: Submit a signed copy of this form to the Graduate School before you begin work on your research paper or creative project and before enrolling in THES 698/CRPRJ 698. The student’s adviser and the department head will not sign this form until they have read and approved the student’s written description of the proposal. The Graduate School will return a copy of this form to the department once it has been signed by the Dean of the Graduate School.

Student’s Name _____ BSU ID# _____

Current Address _____

Major Area _____

ALL COMMITTEE MEMBERS MUST HAVE GRADUATE FACULTY STATUS

My signature herewith is to the effect that I agree to provide the writer with all the essential instruction to insure an acceptable document for presentation to the Graduate School for the master’s degree requirement.

1. _____ Date _____
 Committee Chairperson (**TYPED** with signature)

2. _____ Date _____
 Committee Member (**TYPED** with signature)

3. _____ Date _____
 Committee Member (**TYPED** with signature)

Approval: _____ Date _____
 Department Head (or designate) (**TYPED** with signature)

Title:

Topic Selected for a Thesis _____
 Creative Project _____

Graduate Office check _____ Date _____
 Jacquelyn Nelson, Associate Dean
 Graduate School

*For instructions on writing the research paper or creative project, see [Graduate School Requirements for Writing a Research Paper, Thesis, or Creative Project](#). You may also acquire a hard copy at the Graduate School.

It is your responsibility to determine whether your project needs approval from the appropriate research compliance committee. If so, this approval must be secured before the study begins. The project advisor and department head should not sign off until the appropriate clearance for research compliance has been obtained.

Protocol submitted to IRB: ____ Yes ____ No ____ Not Applicable

| Approval For Research Involving | Committee | Guidelines Available |
|---------------------------------|-----------------------------------|------------------------|
| Human Subjects | Institutional Review Board | www.bsu.edu/irb |
| Animals | Animal Care and Use Committee | www.bsu.edu/animalcare |
| Infectious agents or materials | Institutional Biosafety Committee | www.bsu.edu/biosafety |

Direct questions concerning compliance issues to Research Compliance, Office of Sponsored Programs, 285-5070.